CLEARWATER ELEMENTARY
Science, Technology, Engineering, Art, and Math

PARENT-STUDENT HANDBOOK
2017-2018

Claudia Velez, Principal
1640 Murrieta Road
Perris, California 92571
Telephone: (951) 423-2016
www.perris.k12.ca.us
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MISSION

Our mission is to provide students with engaging and innovative opportunities to learn and develop as contributing members of a global society. We will do this by:

• Fostering a passion for learning and curiosity through student centered instruction
• Encouraging creativity, collaboration, communication, critical thinking and citizenship
• Providing experiences that develop and nurture a global awareness

VISION

Our vision is to promote educational excellence through high quality 21st century learning, which will inspire and engage students to develop their passion for learning, and contribute to an advancing global society.

MOTTO

Students are leaders
That inspire,
Encourage others, and
Aim for their highest potential to
Master a digital and global world
TITLE IX
Notice of Nondiscrimination

The Perris Elementary School District does not discriminate in any employment practice, educational program or educational activity on the basis of and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, national origin, political affiliation, pregnancy, and related conditions, race, religion, retaliation, sex (including sexual harassment), sexual orientation, or any other basis prohibited by California state and federal nondiscrimination laws respectively. In addition, the district provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated as the Title IX Coordinator to handle inquiries regarding discrimination on the basis of gender under Title IX, as well as inquiries regarding the District’s other non-discrimination policies:

Jason B. Angle
Assistant Superintendent,
Educational Services
143 E. First St.
Perris, CA  92570
(951) 657-3118

Complainants have a right to seek review by the:
U.S. Department of Education - Office for Civil Rights
400 Maryland Avenue SW
Washington, D.C. 20202-1328
OCR@ed.gov
Phone: (800) 421-3481
TDD: (800) 877-8339

Complainants have a right to appeal the District’s decision of complaints regarding specific programs, program fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the District’s decision. The appeal must be accompanied by a copy of the originally filed complaint and a copy of the District’s decision.

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TÍTULO IX
Aviso de No Discriminación

El Distrito de Perris Elementary School no discrimina en ninguna práctica de empleo, programa educativo o actividad educativa sobre la base de y/o asociación con una persona o grupo con una o más de estas características reales o percibidas de edad, ascendencia, color, discapacidad, etnia, género, identidad de género o expresión, información genética, estado civil, condición médica, nacionalidad, afiliación política, el embarazo y las enfermedades relacionadas, la raza, la religión, represalias, el sexo (incluyendo el acoso sexual), orientación sexual o cualquier otra base prohibida por las leyes estatales y federales de no discriminación de California, respectivamente. Además, el distrito ofrece igualdad de acceso a los Boy Scouts y otros grupos de jóvenes designados.

La siguiente persona ha sido designada para atender las preguntas relacionadas a la discriminación sobre la base de género del TÍTULO IX y las preguntas relacionadas de otras regulaciones de no discriminación del distrito:

Jason B. Angle
Sub Superintendent,
Servicios Educativo
143 E. First St.
Perris, CA  92570
(951) 657-3118

Reclamantes tienen el derecho de solicitar revisión por:
U.S. Department of Education - Office for Civil Rights
400 Maryland Avenue SW
Washington, D.C. 20202-1328
OCR@ed.gov
Phone: (800) 421-3481
TDD: (800) 877-8339

Reclamantes tienen el derecho de apelar las decisiones del distrito de quejas respecto a programas específicos, cuotas de programas y LCAP California Department of Education (CDE) por presentar una apelación en escrito dentro de15 días de haber recibir la decisión del distrito. La apelación debe de estar acompañada por la copia original de la queja y una copia de la decisión del distrito.
Clearwater Elementary
1640 Murrieta Street  Perris, California 92571  Telephone # (951) 423-2016

School Hours and Schedule 2017-2018

Office Hours: 7:15 – 3:30 p.m.  Teacher Hours: 7:15 – 2:45 p.m.

Classroom Hours: Monday, Wednesday, Thursday and Friday

Kindergarten: 8:00 a.m. – 1:15 p.m.
Grades 1st - 6th: 8:00 a.m. – 2:15 p.m.

Modified Day – Every Tuesday

Kindergarten: 8:00 a.m. – 12:15 p.m.
Grades 1st - 6th: 8:00 a.m. – 1:15 p.m.

Morning Bell Schedule
Student Arrival: 7:30 a.m. – Breakfast is served in MPR
Cafeteria Dismissal: 7:50 a.m.
Classes Begin: 8:00 a.m.

A.M. RECESS

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
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<tbody>
<tr>
<td>K: AB</td>
<td>K: CD</td>
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<tr>
<td>9:45</td>
<td>12:00</td>
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<td>10:00</td>
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<th>Time</th>
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<tr>
<td>10:00 – 10:50</td>
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P.M. RECESS

<table>
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<tbody>
<tr>
<td>Tue., 12:25 – 12:40</td>
<td>1:00 p.m.</td>
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<tr>
<td>4th, 6th, SDC</td>
<td>1:15 p.m.</td>
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Lunch Schedule

<table>
<thead>
<tr>
<th>Grade</th>
<th>Time</th>
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<tbody>
<tr>
<td>Kindergarten CD</td>
<td>10:10 – 10:50</td>
</tr>
<tr>
<td>6th</td>
<td>10:30 – 11:10</td>
</tr>
<tr>
<td>4th / SDC</td>
<td>10:45 – 11:25</td>
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<tr>
<td>3rd</td>
<td>11:05 – 11:45</td>
</tr>
<tr>
<td>Kindergarten AB</td>
<td>11:15 – 11:55</td>
</tr>
<tr>
<td>1st</td>
<td>11:30 – 12:10</td>
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<tr>
<td>2nd</td>
<td>11:45 – 12:25</td>
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<tr>
<td>5th</td>
<td>11:55 – 12:35</td>
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SCHOOL HOURS

Kindergarten: 8:00 – 1:15 p.m. (12:15 p.m. on Tuesdays)
Grades 1<sup>st</sup> – 6<sup>th</sup>: 8:00 a.m. - 2:15 p.m. (1:15 p.m. on Tuesdays)

PLEASE BE ADVISED:
There is no supervision on site prior to 7:30 a.m. or after 2:45 p.m. (1:45 p.m. on Tuesdays). Students are not to arrive prior to 7:30 a.m. and must be picked up promptly at dismissal time.

DAILY SCHEDULE

7:15 a.m.  Office opens
7:30 a.m.  School opens, students arrive and breakfast is served. Kindergarten – 6th grade students report to the Multi-Purpose room for breakfast and/or playground.
7:40 a.m.  Student may be dismissed to the playground
7:50 a.m.  Breakfast service ends
7:55 a.m.  Ready Bell: All students line up and are dismissed to classrooms.
8:00 a.m.  Instruction begins in the classroom
10:00 - 10:15 a.m.  Grades 1 and 2 recess
10:15 - 10:30 a.m.  Grade 3 recess
10:30 - 10:45 a.m.  Grade 5 recess
1:00 - 1:15 p.m.  Grades 4 and 6 recess

LUNCH SCHEDULE

<table>
<thead>
<tr>
<th>Grade</th>
<th>Lunch</th>
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<tbody>
<tr>
<td>Kindergarten: Group CD</td>
<td>10:10 – 10:50</td>
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<tr>
<td>Kindergarten: Group AB</td>
<td>11:15 – 11:55</td>
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<tr>
<td>1</td>
<td>11:30 – 12:10</td>
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<tr>
<td>2</td>
<td>11:45 – 12:25</td>
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<tr>
<td>3</td>
<td>11:05 – 11:45</td>
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<tr>
<td>4</td>
<td>10:45 – 11:25</td>
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<tr>
<td>5</td>
<td>11:55 – 12:35</td>
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<tr>
<td>6/SDC</td>
<td>10:30 – 11:10</td>
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</tbody>
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1:15 p.m.  Kindergarten dismissal (12:15 p.m. on Tuesdays)
2:15 p.m.  1<sup>st</sup> - 6<sup>th</sup> grade dismissal (1:15 p.m. on Tuesdays). At 2:30 p.m. all students who have not been picked up will be escorted to the office to wait for the parent or person(s) responsible for picking them up. Adults picking up students from the office will be required to show identification.
3:30 p.m.  Office closes
CLEARWATER ELEMENTARY
Science, Technology, Engineering, Art, and Math

CALENDAR FOR 2017-2018

IMPORTANT DATES AND HOLIDAYS:

• August 17, 2017  First Day of School
• September 4, 2017  Labor Day
• October 23-27, 2017  TK-6 ELA/Math Interim Assessment #1
• November 10, 2017  Veteran’s Day
• November 13-16, 2017  Parent Conference Day/Trimester 1 Report Cards
• November 17, 2017  Parent Conferences
• November 20 – 24, 2017  Thanksgiving Recess
• November 27 - Dec. 8, 2017  CELDT - Reclassification
• December 18, 2017–January 5, 2018  Winter Recess
• January 15, 2018  Martin Luther King Jr. Day
• January 29 – February 2  TK-6 ELA/Math Interim Assessment #2
• February 12, 2018  Lincoln Day
• February 19, 2018  President’s Day
• March 2018  ELPAC
• March 12-23, 2018  5th Physical Fitness Test
• March 26 – April 6, 2018  Spring Recess
• April 30 – May 22, 2018  CAASPP Testing Window
• May 28, 2018  Memorial Day
• May 23 – June 5, 2018  TK-6 ELA/Math Summative Assessment
• June 15, 2018  Last Day of School (M)
Welcome to the 2017-2018 school year at Clearwater Elementary - STEAM! We are thrilled to welcome you to our Clearwater Community. We anticipate a great school year filled with challenging learning experiences and exciting curricular activities for all. Our goal is to develop leaders through Science, Technology, Engineering, Art and Math, and equip students with the skills necessary to grow and thrive in an advancing 21st Century. Clearwater Staff strives in providing Clearwater Elementary with an inspiring, motivating and challenging place to be for every student!

Clearwater Elementary – STEAM is committed to fostering successful school, family, and community partnerships. We look forward to an active partnership with parents and families. We appreciate your commitment and in meeting this goal. It is important that parents are actively involved with the school and their child’s education. In this school handbook, you will find all the information you will need regarding school policies, procedures, and special programs. Please read it over carefully, and keep it in a safe place so you can refer back to it as the year progresses. If you have any questions regarding the information in this handbook, please feel free to contact the office and we will be happy to discuss it with you. We look forward to partnering with you this school year to work toward academic success for your child! Please call me or stop by my office if you have any questions or concerns.

Looking forward to great school year!

At Your Service,
Claudia Velez
Principal
(951) 423-2016
cvelez@perris.k12.ca.us
ATTENDANCE

Punctual and consistent school attendance is one of the keys to academic progress. Parents can help their child succeed by ensuring their attendance, except when illness or extreme family emergencies occur. Excused absences (for accounting purposes) include illness, medical appointments, quarantine, court appearance, observance of religious holidays or attendance at funeral services for an immediate family member. If a student must be absent, for any reason, please phone the school at (951) 423-2016 or send a note to the child’s teacher upon their return explaining the reason for the absence. If your child will be absent for an extended period—more than one week—please contact the school several days in advance.

- California education code section 48200 (Compulsory Full-Time Education) requires each person between the ages of 6 and 18 years (or until high school graduation) to attend school. Consistent school attendance is one of the keys to academic progress.

- Parents must ensure that their children are at school on time each day. Tardy students interrupt the class when entering the room and miss important instructional time.

- Students who are tardy to school must report to the office and obtain a late slip before going to class. Tardy students may not eat breakfast in the cafeteria, but must report directly to class.

- School officials are required to monitor and report student attendance. Students who are chronically late or absent from school without a valid excuse may be referred to the School Attendance Review Board (SARB) or to County of Riverside officials. Satisfactory attendance is very important, we want to offer every student the opportunity to learn and thrive at Clearwater Elementary STEAM.

- School funding is directly related to pupil attendance. Perris School District receives funding for each day a student is in school. Excused absences (for accounting purposes) include illness, medical appointments, quarantine, court appearance, observance of religious holidays or attendance at funeral services for an immediate family member. If a student must be absent, for any reason, please send a note to the child’s teacher upon their return explaining the reason for the absence, or phone the school at (951) 423-2016.

Awards for Best Attendance:

The class with the best attendance each month from primary (K-3) and upper grades (4-6) will receive the Attendance Trophy in their class for a month and receive a “Fun Day” Activity.

Perfect and Outstanding Attendance Awards are given to students who have earned perfect or outstanding attendance recognition at each trimester.
AWARDS & RECOGNITIONS TO STUDENTS

Positive student efforts and behaviors are recognized and appropriate incentives and/or awards are given. Students may be recognized at assemblies, generally, bi-monthly. Awards include Student of the Month, Academic Achievement, AVID Achiever, Effort and Citizenship. During the year, special awards may be given, e.g. science fair, perfect attendance and academic achievements and progress. In addition to these formal awards, students may receive “Success Tickets” for following school wide procedures and/or doing a good act at any time. Students place their tickets in a container in the office. During Friday Flag Assemblies ten tickets are pulled at random; these students receive a book and a pencil. Students may also be awarded math fact tickets and may participate in a pizza party as a reward.

AWARDS & RECOGNITION

✓ Success Tickets

Students earn Success Ticket for following our school expectations: BE RESPECTFUL; BE RESPONSIBLE; BE SAFE. These are exchanged for prizes at Friday Flag.

✓ Superb Character Class Certificate

Classes will receive and Superb Class award for following our schoolwide Positive Behavior Expectations throughout our campus. Classes who receive 3 awards will be awarded a pizza party.

✓ Excellent Effort

Every month, each teacher will select a student who is exhibiting outstanding classroom effort towards improved behavior or academic achievement with an Excellent Effort Award. These students will then be honored at our awards assemblies.

✓ Academic Achiever

Every month, each teacher will select a student who is achieving academic success to honor with an Academics Achiever Award. These students will then be honored at our awards assembly.

✓ Student of the Month

Every month one student will be chosen for demonstrating academic success, good behavior, and good citizenship. He/She will be honored as Student of the Month at the awards assembly assemblies.

✓ Attendance

Every month, classrooms at each grade level, with the highest percentage of students at school, will receive a reward. Students with perfect attendance (no absences, tardies or early departure) each trimester will be placed in a raffle to win prizes.

✓ Perfect Attendance

Perfect Attendance awards will be awarded to any student with no absences (including excused; tardies; or early departures from school), on a trimester basis. Students with no absences, tardies, or early departures from school for the entire school year will be honored with a certificate and special recognition medal at the end of the school year. (Any student not in class at the 8:00 school bell will be considered late and not be honored for perfect attendance.)
Back to School Night is scheduled at the beginning of the school year. Parents/Guardians are encouraged to visit their child’s classroom, meet the teacher, and become aware of their child’s educational program. This is a time to ask questions regarding the program and how it is taught. Open House is scheduled during spring. This is an excellent opportunity for students to share their school experience with their families.

<table>
<thead>
<tr>
<th>BACK TO SCHOOL NIGHT PRESENTATIONS</th>
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<tbody>
<tr>
<td><strong>Monday, August 28, 2017</strong></td>
</tr>
<tr>
<td>Kindergarten</td>
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<tr>
<td><strong>Grade</strong></td>
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<tr>
<td>Kindergarten</td>
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</tbody>
</table>

| **Wednesday, August 23, 2017** |
| Grades 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> |
| **Grade** | **Time**           |
| 1<sup>st</sup> Grade | 4:30 - 5:30 p.m. |
| 2<sup>nd</sup> Grade | 5:00 – 6:00 p.m. |
| 3<sup>rd</sup> Grade | 5:30 - 6:30 p.m. |

| **Thursday, August 24, 2017** |
| Grades 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> |
| **Grade** | **Time**           |
| 4<sup>th</sup> Grade | 4:30 - 5:30 p.m. |
| 5<sup>th</sup> Grade | 5:00 – 6:00 p.m. |
| 6<sup>th</sup> Grade | 5:30 - 6:30 p.m. |

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<thead>
<tr>
<th>OPEN HOUSE</th>
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<tr>
<td><strong>Thursday, April 26, 2017</strong></td>
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<tr>
<td>Grades K – 6&lt;sup&gt;th&lt;/sup&gt;</td>
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BATHROOM USE

Bathroom breaks are provided at recess and students are expected to use the bathroom at these times. If your child must use the bathroom during instructional time, s/he will be permitted to go, but if this happens frequently the teacher will contact you. If your child has a medical condition requiring frequent bathroom visits please inform the teacher, health aide and note it on the emergency card.

BEHAVIORAL EXPECTATIONS

Clearwater Elementary STEAM behavioral expectations for students are:

§ Students must attend to lessons and make their best efforts to succeed.
• Students must do their classwork and homework.
• Students must not bring to school any dangerous items or materials (knives, sharp objects, real or imitation firearms, alcohol, tobacco, etc.), toys, or items that may foster distraction or disagreements (game cards, tech tablets, CD players, IPODs, etc.). Students should bring only academic materials to school.
• Students must not disrupt class or interfere with instruction.
• Students must respect their teachers and the other adults who work at school.
• Students must behave well toward each other.
• Students are not permitted to push, hit, kick, etc. each other. We are a “hands off” school.
• Students are not permitted to bully, whether physically, verbally, or by hurtful exclusion.
• Students must follow all school wide positive behavior expectations. Be Respectful, Be Responsible, Be Safe

雹 Students who behave well will be recognized. Students who do not behave well will be subject to classroom and/or school consequences. See your child’s teacher about his/her classroom behavioral plan. We fully and confidently expect the support of our parents in this area.

Intentional Harassment: Intentional harassment is defined as threats or intimidation (bullying, “picking-on”, “messing with” etc.) directed against a student or a group of students that is sufficiently severe or pervasive that it disrupts class work, creates disorder, and invades the rights of that student or group of students. Students are subject to suspension and/or expulsion for harassment when other means of correction have failed to bring about proper conduct or if the student’s presence causes a continuing danger to physical safety or threatens to disrupt the educational process.

Hate Violence: Hate violence is defined as any act punishable under California statutes that interferes with the exercise of an individual’s civil rights, defacing or damaging personal property, or felonies against persons because of the victim’s race, color, religion, nationality or ancestry. (Penal Code Sections 442.6, 442.7, and 442.7.75). Students are subject to suspension and/or expulsion for hate violence when other means of correction have failed to bring about proper conduct or if the student’s presence causes a continuing danger to physical safety or threatens to disrupt the educational process.
The following are the school wide Positive Behavior Expectations. Positive Behavior Support Expectations are used to assist school in establishing and maintaining a school environment that ensures social and behavioral support that promotes effective learning environments for all students. Please read and discuss the school wide behavior expectations with your child. Students attending Clearwater Elementary will be expected to follow all school wide behavior expectations.
directed by an adult

Complete assigned work

Student must have work with you when at the bench

This is a gum and food free zone

Keep hands to self

Keep feet to self

Stay seated
Clearwater Elementary STEAM Positive Behavior Support Expectations are used to assist schools in establishing and maintaining school environments that ensure social and behavioral support that promote effective learning environments for all students.

Please read and discuss the school-wide behavior expectations with your student. Students attending Clearwater Elementary will be expected to follow all procedures and expectations.
Positive Behavior Support:

A continuum of structures and strategies provided at the appropriate level of personalization (school-wide, group, and individual), given the strengths and challenges of the student and family. In order to maintain a safe and productive learning environment, all students are expected to demonstrate appropriate behavior while on campus, and while coming to and from school. Students are recognized for positive behavior. School expectations and skills are taught to students by teachers and enforced by all staff members. Students who do not follow expectations will be taught ways in which to handle situations better, and to develop social skill deficits.

Office Referrals are used for major/severe infractions that may result in immediate suspension from class or a suspension and/or expulsion from school. Behaviors that may result in suspension and/or expulsion include:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Possessing, selling, or otherwise furnishing any firearm, knife, explosive, or other dangerous object.
3. Possessing, using, selling or otherwise furnishing, or being under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.
4. Offering or arranging or negotiating to sell any controlled substance, alcoholic beverage, or intoxicant of any kind.
5. Committing robbery or extortion.
6. Causing or attempting to cause damage to school property, or private property.
7. Stealing or attempting to steal school property, or private property.
8. Possessing or using tobacco.
9. Committing an obscene act, or engaging in habitual profanity or vulgarity.
10. Negotiating to sell any drug paraphernalia.
11. Disrupting school activities, or willfully defying the authority of school personnel.
12. Knowingly receiving stolen school property or private property.
13. Committing a sexual harassment as defined by Education Code 212.5

It is the responsibility of the suspended students to ask his/her teacher for, and to complete, all appropriate class assignments, which will be missed during the day(s) of suspension.

Students who are suspended or expelled from school are in the custody of his/her parents, and are not allowed to participate in any school activity, or to come onto campus during the suspended period

Bullying:

Bullying is an injurious act used to hurt, frighten, or control others. Clearwater exercises zero tolerance in regards to bullying acts. Students are expected to report all acts of bullying to an adult staff member. In bullying matters, administrators will determine the disciplinary action appropriate for the behavior.
BICYCLES

Students may ride bicycles, scooters and skateboards to and from school. By state law, students must wear helmets and obey traffic laws. Bike riders may not carry passengers. There is a bike rack in a fenced area next to the multipurpose room that provides some security for the bikes, but the school does not accept responsibility for them. Using a bike lock is important.

BUS SERVICE

Riding the bus is a privilege, not a right. Students who cannot behave properly on the bus will lose this privilege. For their safety, Kindergarten students must be met at the bus stop by a parent or an adult whose name is on the emergency card. If parents wish their Kindergartners to walk from the bus stop to the house with older siblings, parents must give the office a letter saying so; otherwise the Kindergartner will be returned to Clearwater and the office will call the parent to pick up the student, but be aware that this places bus privilege at risk. The bus schedule and the answers to most bus questions will be provided by our office, for your information the telephone number of Hemet Unified School District is (951) 943-6640.

CAFETERIA

Students attending the Perris Elementary School District will be provided breakfast and lunch at no cost. Menus are sent home with students each month and are also posted on the district website. Perris Elementary School District is committed to following federal guidelines on the wellness policy.

Breakfast will be served beginning at 7:30 a.m. Students who are having breakfast report to the cafeteria immediately upon arriving at school. The cafeteria will stop serving breakfast at 7:50 a.m. Classes are scheduled by grade levels for lunch between the hours of 10:00 a.m. and 12:30 p.m.

Teachers and/or supervision aides are assigned to monitor and assist students in the cafeteria during breakfast and lunch. We ask that parents not to stand next to the cafeteria tables while students are eating. During the first week of school, parents of Kindergarten students may accompany their children. We ask that parents do not eat in cafeteria with their children during the day due to room capacity guidelines.
TECHNOLOGY

Clearwater Elementary has a robust educational technology environment that supports student learning. All of our students benefit from technology tools that are integrated into the learning environment. All classrooms are equipped with interactive technologies, which include:

- Interactive Projectors
- Student Devices
- Document Camera Reader

Parents' Guide to Student’s Cyber Safety and Acceptable Use Cyber safety is an important parent-child discussion to revisit frequently, from elementary school through high school. Experts warn that children are most vulnerable to online dangers while in their own home.

The following suggestions are drawn from a wide variety of professional sources that may aid you in effectively guiding your child’s use of technology devices. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media.

Set Expectations:

Parents are encouraged to regularly talk with children about accessing inappropriate sites and content, as well as being a good person when online, whether or not the parent or teacher are watching. Discuss what your child should do if s/he is online and sees pornography, hate sites, celebrity gossip and more, which can influence his or her beliefs, values, and behavior. Understand that your child’s use of many technologies, such as iPads, iPods, gaming systems, and cell phones, gives your child the ability to connect to public, unfiltered wireless networks that may bypass your filtered home network altogether. Therefore, it is important to maintain regular, open dialog your expectations for appropriate use and behavior.

CELL PHONE POLICY

Except for prior consent for health reasons, the following policy will be strictly enforced:

Cell phones that are powered off may be in the possession of students for life-threatening emergency use only during the school day. These devices must remain powered off and stored out of sight; while on the bus, in the classroom or on campus during the school day. If seen by school or bus personnel, the device will be confiscated and returned to parents on a first offense. For a second offense, anytime thereafter, the student will may have the privilege permanently removed.
CLASSROOM EXPECTATIONS

Each grade level team establishes classroom rules, expectations and procedures. You will receive a copy of your child’s class rules with a list of rewards and consequences. Please maintain frequent communication with the teacher to promote a positive home-school climate for your child and a successful academic school year.

CLASSROOM PARTIES

While we understand that children’s birthdays are important milestones, classroom birthday parties take up valuable class time and, by their very nature, are disruptive (especially if children spend all day in anticipation of the party). If every child were to have a birthday party many school days would be disrupted. Due to limited instructional minutes and in adherence to the Wellness Policy and USDA Healthy, Hunger-Free Kids Act and Smart Snacks at School, no birthday (or similar) parties are permitted. Teachers may elect to recognize their students’ birthdays with a special bulletin board or announcement. Classroom parties may be held at Winter break or the end of the school year. Contact your child’s teacher if you are able to assist at these events.

Parents who arrive at school with treats, balloons, etc. for a child’s birthday will not be permitted to enter. Please do not place the office staff in this difficult and uncomfortable situation.

COLLABORATIVE TUESDAYS

Every Tuesday, students are dismissed early (12:15 for Kindergarten students, 1:15 for grades 1st – 6th). This is to provide time for our teachers and other staff members to meet and work together to help increase the overall effectiveness of our educational programs. Please remember that this occurs EVERY Tuesday, and that dismissal is an hour earlier at 1:15 p.m.

DISASTER PREPAREDNESS

The Clearwater staff will be working throughout the year preparing themselves and the students to be ready in the event of an earthquake or other emergency. Fire, lockdown, and earthquake drills are scheduled throughout the year to practice procedures. We will update food, water, and first aid supplies periodically. Please let the office know whenever there is a change in your home, work, and/or emergency phone numbers. These should be kept current at all times.

Some suggestions for home safety are:

§ Prepare your family for an earthquake or other emergency by talking about what to do, what not to do, and where to meet in an emergency situation.
§ Prepare an “Earthquake Kit” for your family. The school or the Red Cross can help you obtain information.
DRESS CODE
STUDENT DRESS CODE EXPECTATIONS

Students should be dressed and groomed in a manner which will not interfere with or distract from the academic process nor create a health or safety risk for any student.

- Hats other than unaltered school approved hats must be properly worn with brim facing forward.
- Hats with offensive, vulgar or disrespectful messages will not be allowed to be worn on campus.
- Oversized clothing such as shorts, pants, coats, etc.: Pants or shorts must fit at the waist.
- Hair styles that may interfere with educational process and be a distraction will not be allowed. Mohawks must not exceed 2 inches in length.
- Items that promote hate, intolerance or violence will not be allowed.
- Unsafe jewelry and accessories, including wallet chains and belts hanging from the waist may not be worn.
- Students with visible undergarments will be asked to call home for a change of clothes.
- Clothing with pictures, insignia or brand names for controlled substances, tobacco or alcohol will not be allowed.
- Bandannas will not be allowed to be worn.
- Unsafe footwear including flip flops, sandals or slippers are not allowed in consideration of student safety.
- Professional or college sports teams clothing and any additional articles of clothing or accessories identified by the Riverside County Sheriff’s Department as being gang or hate group related will be forbidden on campus.

Note:

Please refrain from coloring students’ hair (other than natural hair colors), except during Spirit Day activities, as this can lead to disruptions of the educational environment. When students violate the dress code, a parent will be contacted and may be asked to bring appropriate clothing to school. If we are unable to reach a parent, the student will be loaned a suitable garment (school shirt) or be asked to turn the article of clothing inside out for the day (if appropriate) and the student will take a note of explanation home to the parent. Thank you for your support in following our dress code and for helping us provide a suitable learning environment.

EMERGENCY CARDS AND ACCESS TO CHILDREN

You will receive an emergency card for each child in your registration packet or you may ask the office for one. **We cannot release a child to anyone whom you have not listed on the card as having your permission.** Any parent listed on the card has the right to pick up the child. The school will not release a student early from school, regardless of the situation, for anyone besides the parents/guardians listed on the emergency card unless written or in person verbal permission is granted to school officials. If one parent is prohibited by court order from access to the child, you must bring us a copy of the court order. **Photo Identification** will be required when picking up your student early.
HEALTH SERVICES

A paraprofessional health aide is on duty each day to assist your child in case of illness or injury at school. Parents are notified to pick up their child when the child’s temperature is above 100.0 degrees or when the child is experiencing continuous discomfort or pain. An emergency card is kept on file to enable us to contact the parent (or other adult designated by the parent) in case of illness or severe injury.

If a student becomes ill or is injured at school, the health aide or the district nurse will provide first aid, and if necessary, contact the parent/guardian. In case of serious illness or injury, 911 will be called and the student will be taken to the nearest medical facility. The parent/guardian will be notified as soon as 911 is activated. If a parent/guardian cannot be reached, the above procedures will be followed and a school designee will accompany the student to the hospital. Please inform the school of any severe health issues your child may have.

- PARENTS NEED TO UPDATE THE EMERGENCY CARD IF THEIR PHONE NUMBER OR ADDRESS CHANGES DURING THE SCHOOL YEAR.

If your child has any special health problems that we should be aware of please contact the school at (951) 423-2016 or visit the health aide. The health aide will administer medication that is to be taken at school. A medication permit form must be filled out and signed by the parent / guardian and the doctor to allow us to administer the medication. For the safety of all students, all medication (prescription and non-prescription) must be delivered to the Health Office in the current prescription bottle by an adult. No medication is to be brought to school by the student (including Tylenol or cough drops) nor will medication be sent home with the student.

Inhalers for asthma may not be carried by children, but can be held in the health office for students to administer. A medication permit form must be filled out and signed by the parent / guardian and the doctor to allow the student to self administer the inhaler. You must see the health aide if you believe your child needs to have an inhaler in the health office at school.

Crutches, Casts, Slings and Other Medical Devices

If a student returns to school with an injury requiring crutches, a cast, a sling or other medical device, the school requires a release to return to school, any instructions concerning supervision or care of the student, and authorization to use the prescribed medical device from the physician and parent/guardian.

If your child is excluded from school because of head lice (pediculosis) he/she will be expected to return to school completely free of all nits (eggs) as soon as possible. This problem can usually be taken care of in one or two days. Your child will then be rechecked by the Health Aide or Nurse upon returning. It is best if the parent is with the child at this time. If treatment was not satisfactory, he/she will not be readmitted to school. Check with the Health Office if you need further assistance with this problem.

ANIMALS ON CAMPUS

There are to be no animals on campus at any time without (a) proper authorization through approved teaching curricula, (b) completion of a facilities use request, and (c) a written consent from the principal allowing the animal to be on campus for a specified purpose and period of time. Bringing an animal on a leash to drop off or pick up your student does not meet the authorization criteria for approval of an animal on campus and is not permitted.
HOMEWORK

Homework is an important part of the educational program of the Perris School District. Homework in the elementary years provides practice, review and/or enrichment of concepts or skills introduced by the classroom teacher. Your child’s teacher will provide information for you regarding his/her grade level team’s homework requirements. You will be informed as to the class homework plan and schedule at the beginning of the year. Parents are encouraged to provide an appropriate space and a quiet time conducive to the completion of homework each evening.

PARENT CONFERENCES

Parent conferences are held in the fall after the first trimester of school and again as needed in the spring. Teachers schedule all parent conferences. Parents may contact their child’s teacher for conferences at any time during the year by calling the school, or by sending a note with their child.

IDENTIFICATION OF BELONGINGS

Please mark your child’s name and room number on everything! All personal possessions (backpacks, lunch boxes, outerwear, etc.) should be labeled with your child’s name. Putting the label on the inside is best. Students may check for lost items in the Lost and Found box.

MEGAN’S LAW/CHILD PREDATORS

You may access the Megan’s Law website that lists photos and locations of child predators through a computer at school. Ask the receptionist or the secretary.

Sometimes we see a child walking all alone to school or to the bus stop. The school encourages you to consider how to make your child’s trip to and from school safe.

NEWSLETTERS

We will send home school newsletters at every trimester to give you important dates and information, and the “Home and School Connection” newsletter with tips for working with your child at home will be sent home on a monthly basis. We hope you will read them and use them as references. Please feel free to visit our website at www.perris.k12.ca.us for current school news.
PARENT ADVISORY COMMITTEES

Clearwater Elementary is an advocate for parent involvement and fostering a parent and school partnership. Information will be coming home soon about the various parent groups which will be active during the school year, including the School Site Council, English Learners Advisory Committee, FIAT (Family Involvement Action Team) and others. Each of these groups plays a very important role in supporting the education of our students, and all parents are strongly encouraged to participate.

PARENT VISITS TO SCHOOL: Parents are welcome at Clearwater Elementary. Below are some suggestions to ensure a successful visit.

1. Contact the teacher or office concerning an appropriate time for a visit. (at least 24 hours prior to visit)
2. Always stop at the school office and check-in before going to any classroom.
3. All visitors will be required to show proper identification prior to entering campus.
4. Please leave preschool students at home. They can be distracting to pupils.
5. Since the teacher’s work demands his/her undivided attention, please do not try to hold a conference while class is in session.
6. We ask your consideration in respecting the teacher’s need to take a break at recess.
7. You are welcome to come to the Principal’s office to discuss your child’s progress. Please stop by our office or call for an appointment at (951) 423-2016.

Volunteer Policy: Our volunteer policy has been implemented as it is a requirement for parents wishing to volunteer at Clearwater on a regular basis.

We are excited for you to share your experience and talent with our students and helping us ensure our school is a safe place for our students. Our volunteer policy includes:

1. Expectations for Volunteers
2. Volunteer's Application Agreement
3. Megan's Law Background Check
4. Information on TB testing
5. Information on fingerprinting (when applicable)

Please stop by our office for more information.
PLAYGROUND

The playground will be under the supervision of teachers (before school recess) or other school personnel. Parents/guardians are not allowed on playground during school hours recesses. Children are expected to help keep the grounds clean. No food or water bottles etc. are permitted on the grounds. Food is to be eaten in the cafeteria. No food is to leave the cafeteria. Water is available from drinking fountains. Teachers may permit water bottles in the classroom.

RELEASE OF STUDENTS

Your child will be released only to the persons listed on his/her current emergency card. PLEASE UPDATE YOUR CHILD'S CARD IF THESE NAMES, ADDRESSES OR PHONE NUMBERS CHANGE. We do check adult identification for the protection of your child. If you need to pick up your child before the end of the school day you MUST sign him/her out at the office. The office will then call the room to have the child come to the office. The office will not call for children during the last 30 minutes of the school day. The school will not release a student early from school, regardless of the situation, from anyone besides the parents/guardians listed on the emergency card unless written permission is granted to school officials.

REPORT CARDS AND PARENT-TEACHER CONFERENCES

Report cards are prepared three times per year. In addition, teachers will meet with parents periodically to discuss student progress. There will be a formal conference with each parent at least once a year. These conferences can prove very valuable in helping us work with your child and in providing you with information concerning his or her school progress. Please make every effort to attend these conferences. Due to staff meetings and classroom preparation, it is recommended that conferences be scheduled in advance. Teachers are not able to meet with parents during teaching hours.

SCHOOL OPENS EACH DAY

Campus opens at 7:30 a.m. There is no supervision before 7:30 a.m. Please do not drop your student off before 7:30 a.m. because there is no school personnel available to provide supervision before this time. Student safety is a priority.
**WALKERS**

Our crossing guard will take students across Nuevo Road. All students walking on Murrieta Road will walk on the side of the street on the asphalt sidewalk. Students who must cross will be directed to use the crosswalk. To keep the students safe, we have stationed crossing guards. Please encourage friends and neighbors to drive carefully through this area when children are present. A driver who enters a crosswalk against a stop sign held by a crossing guard has done the equivalent of running a red light and can be given a ticket by the police.

**STUDENT PICK-UP AND DROP-OFF**

Our procedures are for the safety of the children. They may cost parents an extra minute or two. Please be patient. The safety of our students is always a priority.

**Drop-Off:** Parents may drop off their children in the drop off lane. Please do not drop students off in the parking lot or on the street. We do not want them to have to walk between cars and traffic. All students will enter the cafeteria upon arrival unless they are late, in which case they must enter at the office. Walkers should cross at the crosswalk and enter the cafeteria entrance.

**Pick-Up:** No students will be released to cars parked along the street or in the parking lot. Pick up is only in the drive-through lanes in front of the office that extends all the way to the cafeteria/MPR. Parents who wish to park in the lot for pick-up must walk all the way to the sidewalk in front of the office to pick up their children.

WE DO NOT PERMIT CHILDREN TO WALK ACROSS THE DRIVEWAY THROUGH TRAFFIC WITHOUT AN ADULT PRESENT. Only students who are walking home will be permitted to walk off the campus. Students are expected to go directly home upon dismissal.

**ARRIVAL, DISMISSAL, OR SIGNING OUT STUDENTS**

The safety of our families, students, and staff is a priority. This means that ONLY students will be allowed onto the campus before and after school. Only parents/guardians who are volunteering or have an appointment will be allowed to enter the campus by signing in and wearing a visitor’s badge. At dismissal, all gates will remain locked until the bell rings. Students will be dismissed from the gates according to grade level once the bell rings.

You can help us by reinforcing the following:

1. **DO NOT DROP OFF OR ALLOW YOUR STUDENT(S) TO ARRIVE TO SCHOOL BEFORE 7:30 A.M.** Our campus does not open until 7:30 a.m. and we do not have adults available to supervise until then.

2. Only drop off students at the MPR Loop in front of the school. There will only be one lane for parking, unloading and unloading. Please only use this lane and pull all the way up. Do not park in either area. Park only in designated areas. All students will enter the campus through the cafeteria, whether they are eating breakfast or not.
STUDENT PICK-UP AND DROP-OFF  
(continued)

3. Do not drop off your student(s) where they will have to cross a driveway. Only drop them off on a sidewalk that leads directly to the cafeteria so they do not have to cross any driveways.

4. Do not enter the campus through any gates in the morning. If you have an appointment or need to speak to your child’s teacher, please go to the office to contact them.

5. Do not enter the campus through the gates or front office before the dismissal bell rings.

6. Remind your child not to open the gates for ANYONE.

ADDITIONAL INFORMATION FOR KINDERGARTEN STUDENTS:

1. All Kindergarten students, whether eating breakfast or not, go directly to the cafeteria at 7:30 a.m.

Please remember that our students’ safety is a priority to us. Students are not free to leave campus for any reason during school hours unless released to a person who has checked in through the office. Therefore, we have the following procedures in place when signing out students early. Parents/guardians will require a valid identification, issued by a governmental agency, in order to sign out any student. This includes parents/guardians who come to pick up sick students from the health office. Students WILL NOT be allowed to leave with anyone who is not listed on their emergency card. In addition, a student will not be allowed to leave with someone other than their parent listed on their emergency card, unless our school contacts that person in the case of an emergency.

If a parent/guardian would like someone listed on the emergency card to pick up their child, they must either call the office or send our student with a note that is dated, includes the name of the person listed on the emergency card, and contains the parent/guardian signature. STUDENTS WILL NOT BE RELEASED AFTER 2:00 PM.

THANK YOU FOR HELPING US TO KEEP OUR STUDENTS SAFE!

TOBACCO FREE SCHOOLS/SMOKING/ALCOHOL and DRUGS

Governing Board Policy prohibits the use of tobacco products by employees, students, visitors and any other persons at all times on District property and in District vehicles. If you use tobacco please leave it at home or in the car when you visit school.

The Perris Elementary School District will enforce the California State Education Code regarding drugs, alcohol, and other controlled substances and paraphernalia. Use or possession will result in suspension, referral to the proper authorities, and possible expulsion. The use of tobacco by minors is prohibited by law. Students using tobacco products at school may be subject to suspension or other disciplinary procedures. Drug abuse prevention is included in our curriculum across all grade levels.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>E-Mail</th>
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</thead>
<tbody>
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</tr>
</tbody>
</table>
TEACHER COMMUNICATION

You may expect weekly communication from your child’s teacher through completed work, homework assignments, notes, classroom newsletters, behavior contracts and/or phone calls. Also, feel free to call and set up an appointment with your child’s teacher. In order to not disrupt teaching, we do not connect calls to the classroom during the instructional day, but we are happy to leave a message or note in the teacher’s mailbox.

Clearwater Elementary is proud to incorporate AVID Elementary systems. AVID Elementary is a foundational component of the AVID College Readiness System and supports. AVID’s mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

AVID Elementary incorporates:

Student Success Skills – encompassing communication skills (e.g. listening, speaking, writing), self-advocacy skills, note-taking strategies, critical thinking, and study skills.

Organizational Skills – both mental and physical; students learn to use organizational tools, as well as learn and practice skills around time management and goal-setting.

WICOR Lessons – emphasize instruction on writing to learn, inquiry, collaboration, organization, and reading to learn in all content areas.

Partnerships – among students, classrooms, grade levels, schools, feeder patterns, families, and communities.
CLEARWATER ELEMENTARY

Science, Technology, Engineering, Art, and Math

Claudia Velez, Principal
cvelez@perris.k12.ca.us

Clearwater Elementary is dedicated to provide high-quality curriculum and instruction that is aligned to the California content standards for all students. We will strive to create a welcoming environment for students, families, and community members. Clearwater will provide a high standards instructional program and foster responsible, respectful and safe character with all of our students and staff. Your input is valuable. We will provide opportunities for students, families, and staff to give feedback about school programs, policies, and activities.

OUR VISION

Our vision is to promote educational excellence through high quality 21st century learning, which will inspire and engage students to develop their passion for learning, and contribute to an advancing global society.

OUR MISSION

Our mission is to provide students with engaging and innovative opportunities to learn and develop as contributing members of a global society. We will do this by:

§ Fostering a passion for learning and curiosity through student centered instruction
§ Encouraging creativity, collaboration, communication, critical thinking and citizenship
§ Providing experiences that develop and nurture a global awareness

Please sign indicating you have read and discussed with your child the Clearwater School Parent/Student Handbook Expectations and Procedures. Please return the bottom portion of this form to the school.

I have read, understood and will help my child follow the rules outlined in this handbook.

Parent’s Signature: ___________________________ Date: ___________

Student’s Name: ___________________________ Grade: ______ Teacher: ___________